



บริษัท ปตท. จำกัด (มหาชน)  
555 ถนนวิภาวดีรังสิต แขวงจตุจักร  
เขตจตุจักร กรุงเทพฯ 10900  
โทรศัพท์ : +66 (0) 2537 2000  
โทรสาร : +66 (0) 2537 3498-9  
www.pttplc.com

PTT Public Company Limited  
555 Vibhavadi Rangsit Rd., Chatuchak,  
Bangkok 10900 THAILAND  
Tel : +66 (0) 2537 2000  
Fax : +66 (0) 2537 3498-9  
www.pttplc.com

No. 80000948 / 0025 / 2021

26 January 2021

Subject: Notification of The Bid Conference and The Qualification Proposal Submission of The 7<sup>th</sup> Gas Separation Plant Project

Attachment: 1. User manual of Microsoft Team  
2. Bidder's Representatives Form  
3. Presentation Inquiry Form

Dear Sirs,

Reference made to The Announcement No. GSP7 Procurement 01/2020 dated 21 December 2020 of PTT Public Company Limited (“PTT”) and the spread of COVID-19 pandemic situation, PTT would like to inform the postponement of the Bid Conference date to **22 February 2021 during 14:00 - 18:00 Bangkok time (GMT+7)**, and such Conference shall be arranged via Microsoft Teams. In this regard, the electronic invitation shall be sent to Bidders' Representatives' email address at least 2 days before the conference schedule. Please find the User manual ([Attachment 1](#)) attached herewith for reference.

In order to participate in this Bid Conference, the Bidders have to confirm the attendance by providing the list of its representatives (up to 5 persons) at Email: [project\\_procurement@pttplc.com](mailto:project_procurement@pttplc.com) within **10 February 2021 by 16:00 Bangkok time (GMT+7)** ([Attachment 2](#)). The link for downloading the Virtual Site Videos and Bid Presentation Documents shall be sent to such Representatives accordingly. After review the aforesaid videos and presentations, the Bidders would be able to request further clarifications by sending the Clarification form ([Attachment 3](#)) to PTT within **17 February 2021 by 16:00 Bangkok time (GMT+7)**, and any inquiry shall be clarified by PTT during Bid Conference.

Therefore, the schedule of the Qualification Proposal Submission date shall be postponed to **1 March 2021 during 09:00 - 16:00 Bangkok time (GMT+7)** to provide sufficient time for Bidders to prepare the proposal in practice.

Please sign in this acknowledgement form and submit required details to PTT by email to confirm your acknowledgement.

Yours Faithfully,

WORAWUT HAMARN

(Mr. Worawut Hamarn)

Procurement and Material Management Division Manager

Project Support Department

E-mail: [project\\_procurement@pttplc.com](mailto:project_procurement@pttplc.com)

Tel. +662-537-1744

For Acknowledge

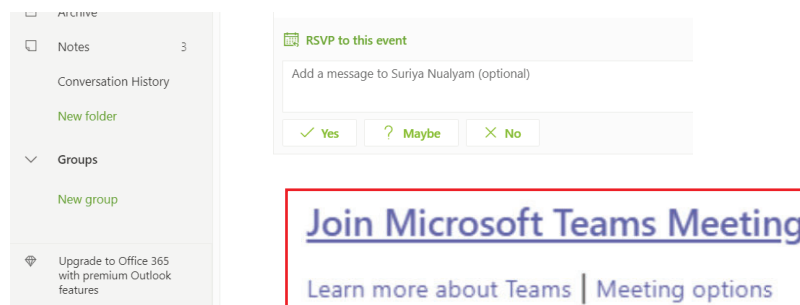
Received Date: \_\_\_\_\_

Signature: \_\_\_\_\_

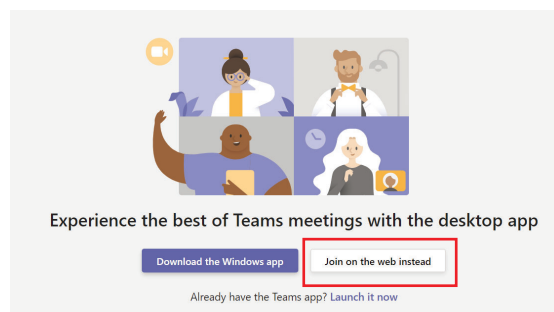
( \_\_\_\_\_ )

# Video conference for visitor

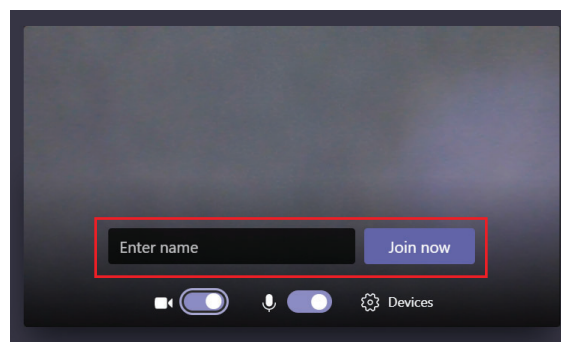
1. Open received email, then click "Join Microsoft Teams Meeting"



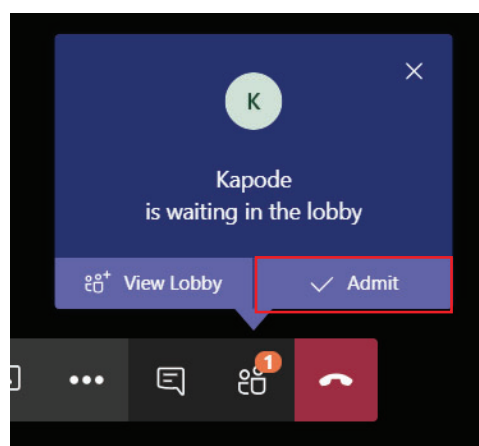
2. Click "Join on the web instead"



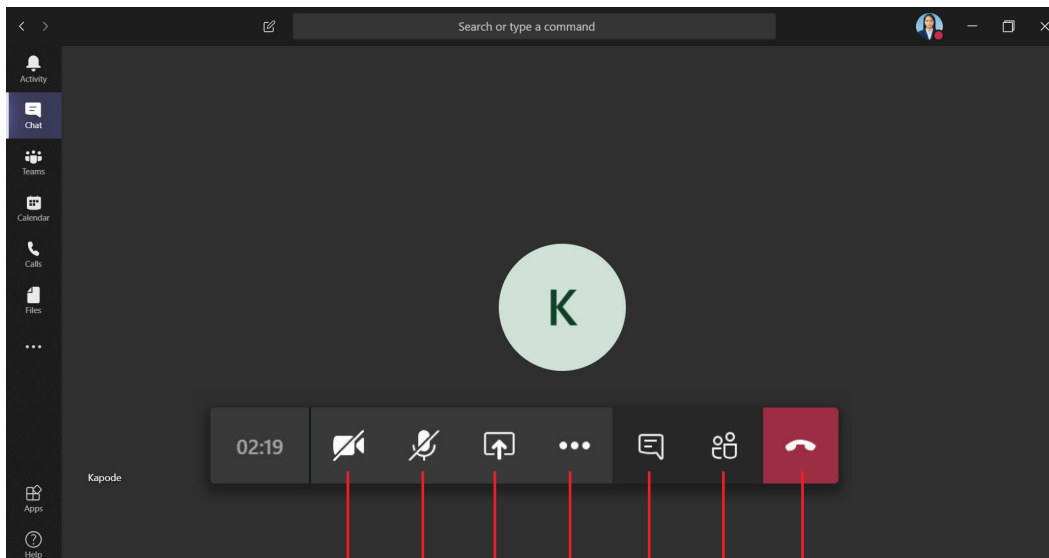
3. Type down your name, then click "Join now"



4. Waiting for inviter click "Admit" for attending the meeting



# Menu



Camera (turn on for Video)

Microphone (turn on for speaking)

share presentation  
during meeting

End meeting

Show Participants

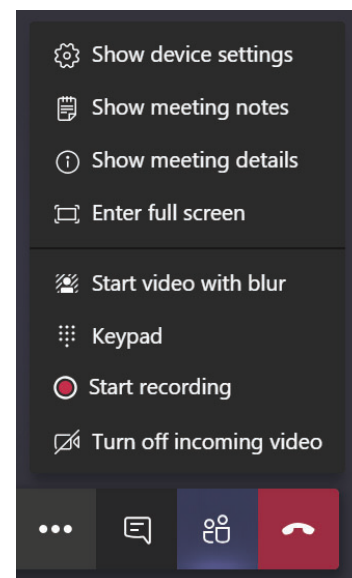
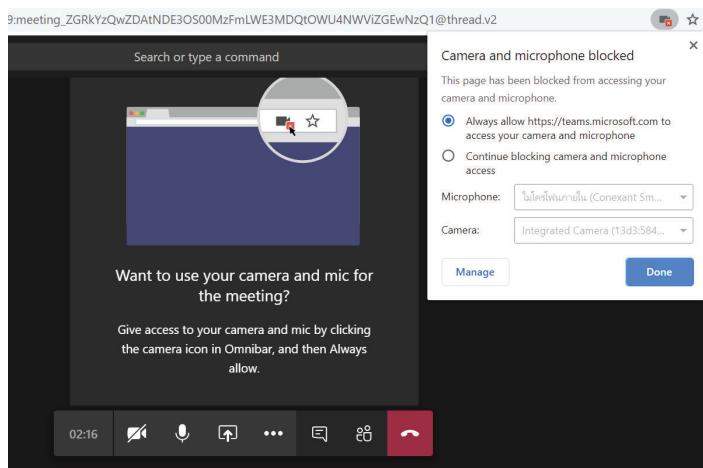
Meeting chat

Additional functions

## In case of video not showing up on Google Chrome

Click  Upper right corner

Select  Always allow https://teams.microsoft.com to access your camera and microphone Then click



# EPC Contractor for the 7<sup>th</sup> Gas Separation Plant Project

## Bidder's Representatives form

In response to the subject Bid, we \_\_\_\_\_ would like to

inform you the details of our Representatives as follows:

No.	Name	Position	Telephone	Email
1				
2				
3				
4				
5				

\*\* Please include a copy of identification card or passport of Bidder's representatives.

\_\_\_\_\_  
( )

# EPC Contractor for the 7th Gas Separation Plant Project

## Presentation Inquiry Form

BIDDER: \_\_\_\_\_

DATE: \_\_\_\_\_

No.	Presentation Reference				Bidder's Query
	Document Name	Page No.	Article or Sub-Article No.	Subject	

\*\*\* Bidder shall sequentially number its queries/clarifications.