

PTT Public Company Limited

PTT Vendor Management System

User Manual

For PTT Vendor Part 2

Version 1.3 / Mar 2024

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PTT Vendor Management System

PTT Vendor Management (PTTVM) is a system developed by PTT Public Company Limited (PTT) to assist and support vendors. It enhances communication channels and provides access to information regarding PTT's procurement processes for vendors who have or haven't previously transacted with PTT. This system allows companies that have conducted business with PTT to update their products, services, or company information. Additionally, it enables vendors to receive notifications for attending procurement events, track the status of contracts with PTT, proceed with contract formalities, and review performance assessment results.

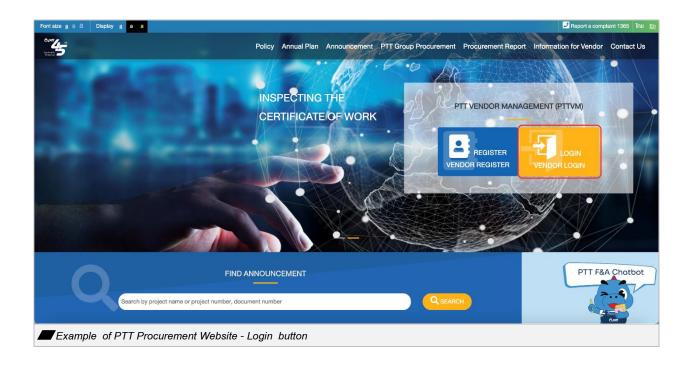
If you're a vendor from a subsidiary of the PTT Group, you can create an anonymous power of attorney document to submit bidder qualification documents online through the PTTVM system. For general vendors, registration is open to access the system, provide information on products and services, and promote their companies."



1. PTT Bid Submission

Vendors can act on online trading/filing envelopes using this interface. Vendors can log into the PTTVM system and view their online trading information or submit envelopes online. the next 2 channels:

1. If using the PTT Procurement Website, enter the URL and hit the button, to get to the login page.



 If you're accessing using PTT Vendor Management (PTTVM), enter the information at https://pttvm.pttplc.com/index.html#/app/signin. Enter your username and password, then click the

button, LOGIN to log in.

ptt	lanagement System Manual			For Vend
ante ur 5				ти е
	Login System Access Type	•	Important Information Error Occurred - Please Contact System Administrator as below Email : PTTVendorgeptplc com Tet : 02-537-1555	
	LOGIN			

Example of PTTVM sign-in screen

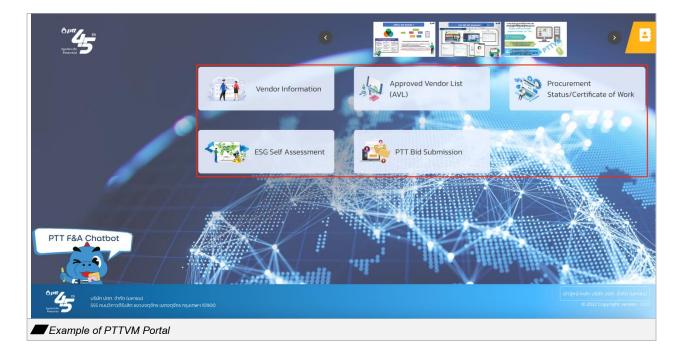
When you press the button, *LOGIN* after entering your username and password, the system will

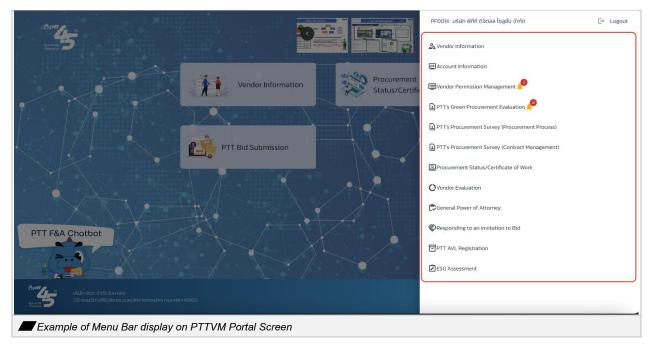
display the Web Portal PTTVM screen as seen in the picture.

opting the Reserved	۲		
	Vendor Information	Approved Vendor List (AVL)	Procurement Status/Certificate of Work
/	ESG Self Assessment	PTT Bid Submission	
1994			
PTT F&A Chatbot		-11-1	
ຽກສາຍ ອາຫານອີ້ງ ບຣິນັກ ປດກ. ຈຳກິດ (ມະກອຍ) 555 ກເບເວັກກາວດີຣັ່ວສັດ ແບວນຈດຸຈັກຣ ເບດຈດຸຈັກຣ ກະຈຸນເກ			
Example of PTTVM Portal			

Vendors can access a variety of features by selecting them from the menu box on the Main Menu screen or the menu bar on the right, as seen in the picture.





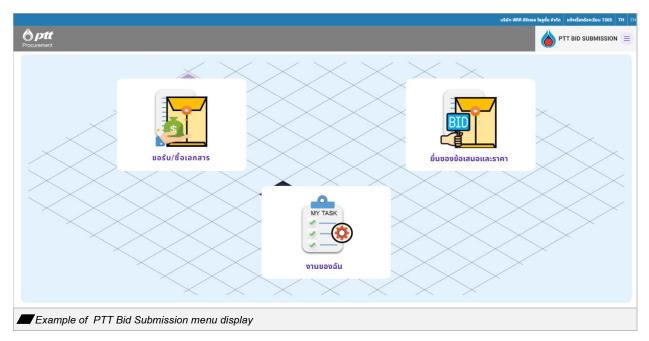


The PTT Bid Submission system page will be displayed when you select "PTT Bid Submission" from the menu. as seen in the picture. (Users can learn more about how to use it from <u>Manual PTT Bid Submission</u>)

PTT Digital Procurement

 Image: PTT Vendor Management System Manual
 For Vendor







2. PTT Electronic Bank Guarantee (e-BG)

The vendor who will access the screen must be 3 authorized to use the contract collateral system in order to take any necessary action about the contract collateral or Electronic Bank Guarantee. Vendors can access the PTTVM system's contract margin information by logging in. the next 2 channels:

• When using the PTT Procurement Website, enter the URL and click the button, Log in as seen in the image to access the Login page.

Font size a a Display a a a			Report a comple	aint 1365 ไทย <u>En</u>
operation and a second se	Policy Annual Plan Announcement PTT Gro	up Procurement Procurement Report	Information for Vendor	Contact Us
P PHILE	INSPECTING THE CERTIFICATE OF WORK	PTT VENDOR MANAGE	EMENT (PTTVM)	
		REGISTER VENDOR REGISTER	VENDOR LOGIN	
FIND A Search by project name or project number, docu			PTT F&A	Chatbot
Example of PTT Procurement Website - L	ogin button			

• If you're accessing using PTT Vendor Management (PTTVM), enter the information at https://pttvm.pttplc.com/index.html#/app/signin. Enter your username and password, then click the

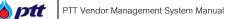
button, LOGIN to log in.

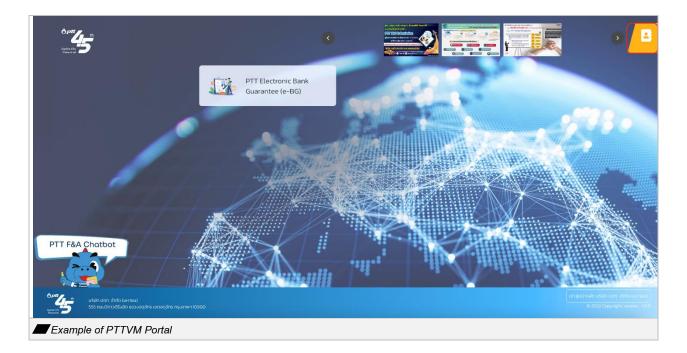
🍐 ptt	PTT Vendor Management System Manual	For Vendor
		74 (5)

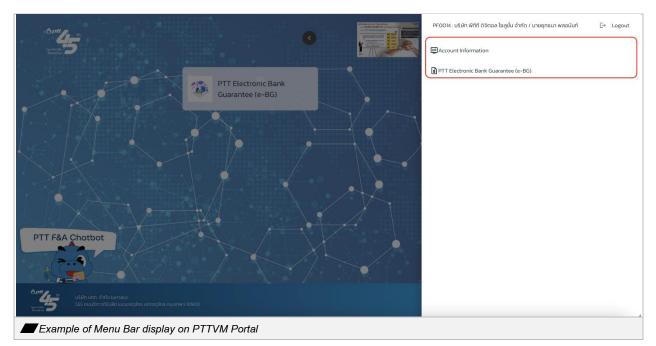
Login System Access Type	Important Information Error Occurred Please Contact System Administrator as below Contact Provided approximation The O2-537-595
Example of PTTVM sign-in screen	

When you press the button, after entering your username and password, the system will display the Web Portal PTTVM screen as seen in the picture. PTT Electronic Bank 5 2 Guarantee (e-BG) PTT F&A Chatbot Example of PTTVM Portal

Vendors can access a variety of features by selecting them from the menu box on the Main Menu screen or the menu bar to the right, as seen in the picture.



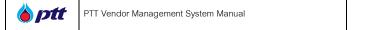




When you choose the "PTT Electronic Bank Guarantee (e-BG)" menu item, the page for the Contract

Margin System that is seen in the image will open.

(Users can learn more about how to use it from Manual e-BG)





e > หน้าหลัก				เปลี่ยนภาษา : E			
าหลัก							
📔 งานรอ) เด่าเนินการ	(ເຍື່ ດຳເກີ) ປັນກາรແລ້ວ	⊘ co	mpleted	Ē	My Task's Total 0
านรอดำเนินการ							CLEAR FILTE
อกสารอ้างอิง	เลขที่ใบคำขอ		สถานะคำขอ	มูลค่าหลักประกับ	ธบาคาร	วันที่ครบกำหนด	เลขที่หลักประกับ
Search	Search	All 👻	All 👻	Search	All 👻 S	earch	Search
			ไม่มีรายการทั	ได้องดำเนินการ			
	10 / หน้า 💌						
Previous 0 Next							

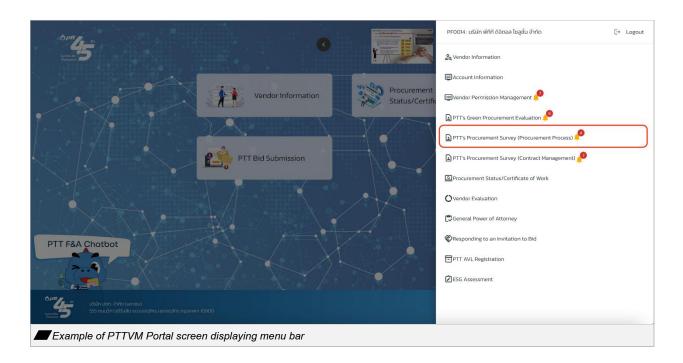


3. PTT's Procurement Survey (Procurement Process)

Vendors shall feedback PTT's procurement process satisfaction by clicking on the menu "PTT's Procurement Survey (Procurement Process)"



displaying a number indicates pending surveys awaiting your feedback.



Vendors can fill in certain information to search for pending and completed PTT's Procurement Surveys (Procurement Process). The system will display your survey by default, with the date set to the past 3 months.

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Search								
	Survey Date :	06/01/2024	to : 08/31/2024		Survey Status :	All		
	PR No. :	All			Title :	All		
	PO No. :	All		Pr	ocurement Department :	All		
PR No.116	Completed List 0005316(Please com atus : Waiting for resp	nplete the survey by Aug 17, 202 ponse	14)				Sur	IVEY
	0021554(Please comp atus : Waiting for res	plete the survey by Aug 20, 202 ponse	14)				SUR	NEY

Show search details

Field	Description
Survey Date	Enter th period date
Survey Status	There are 3 assessment statuses:
	1. Waiting for response
	2. Complete
	3. Survey time's up
PR No.	Enter PR number
Title	Enter Job title
PO No.	Enter PO number
Procurement Department	Select a procurement department
Q SEARCH	Press the search button, the system will display information according to
	the conditions specified on the screen.
× CLEAR	Press the Clear Options button, the system will clear the conditions
	indicated on the screen.

Vendor shall complete the survey showing on the pending list. After the vendor completes the survey, the system will display them on the completed list

	ocess)					
Search						^
Survey Date :	06/01/2024	to: OB	8/31/2024	Survey Status :	All	×.
PR No. :	All			Title :	All	
PO No. :	All			Procurement Department :	All	
Pending List (2) Completed List						
(1)	mplate the support by Aug 17-2	0240				
PR No.1160005316(Please cor Survey Status - Waiting for ret	sponse					✓ SURVEY ✓
PR No.1160005316(Please cor Survey Status - Waiting for ret	sponse splete the survey by Aug 20, 2					 SURVEY SURVEY SURVEY
PR No.1160005316(Please con Survey Status : Waiting for res	sponse splete the survey by Aug 20, 2					
PR No.1160005316(Please con Survey Status : Waiting for res	sponse splete the survey by Aug 20, 2		_	_	_	✓ SURVEY ✓

PTT's Procurement Surveys (Procurement Process)

	oring the opinions of Vendor on the procurement of PTT as a guideline for improving and
eveloping the work more efficiently.	
'R Number: 1160005316	
ubject : งานจ้างออกแบบ ติดตั้ง และทดสอบประสิทธิ ภ	ภาพการทำงาน ของระบบ SCADA (Cloud B
	Submit
General Information	
1. Register Country *	Select 🔻
2. Type of business *	Select
3. Number of contracts with PTT *	Select
4. Type of business entity *	Select
5. Position *	Select 🔻
Introduction / Contact	
Procurement Unit	ส่วนจัดหาและบริหารพัสคุ (จฐ.สคม.)
Procurement Unit	

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If you have any more recommendations As seen in the picture, more feedback fields can be supplied.

- [Suggestion
l	
	Submit
	Should you have any queries, please do not hesitate to contact
	Tel. (+66)2-537-1555
	Email : PTTVendor@pttplc.com
Exar	mple of PTT's Procurement Surveys (Procurement Process)

Note: The language shown by vendors can be changed in the top right corner of the screen

The completed assessment form will appear on the Completed Items page with the statuses "Complete" and "Survey time's up," as shown in the picture.

Q Search						
Survey Date :	06/01/2023	to :	08/31/2024	Survey Status :	All	
PR No. :	All			Title :	All	
PO No. :	All			Procurement Department :	All	
Pending List (2) Completed List (13)						
PR No. : 4110005431 Survey Status : Suvey time's	qu					
PR No. : 4110005431 Survey Status : Suvey time's t PR No. : 4110005448 Survey Status : Suvey time's t						

You can click the button to view a survey that has already been completed as shown in the

picture

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PTT's Procurement Survey (Procurement Process)						
Basic Information						
PRNo.: 1130005613						
Job Name : Consultancy Service for Technical Due Diligence on Project Independence						
General Information of the questionnaire fillers						
1.Country where the merchant is registered	Thailand					
2.Type of business that operates	Product					
3.Number of contracts previously transacted with PPT (This work is not included.)	2-5					
4.Type Agency	Public Company Limited					
5.Type Position	Director					
			Lev	el Of Satisfact	ion	-
Question		5 (Very good)	4 (Good)	3 (OK)	2 (Poor)	1 (Very por
Question						
Question Procurement Process						
		0	0	۲	0	0
Procurement Process		0	0	•	0	0

<u>Note:</u> The language shown by vendors can be changed in the top right corner of the screen $\textcircled{\oplus EN}$ $\textcircled{\oplus TH}$



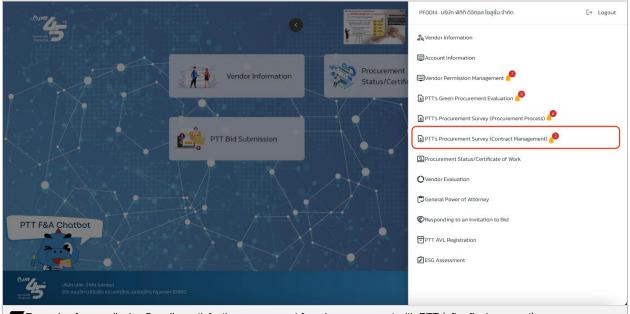


4. PTT's Procurement Survey (Contract Management)

Vendors shall feedback PTT's procurement process satisfaction by clicking on the menu "PTT's

Procurement Survey (Contract Management)"

The icon 📮 displaying a number indicates pending surveys awaiting your feedback.



Example of menu display Supplier satisfaction assessment form in procurement with PTT (after final payment)

Vendors can fill in certain information to search for pending and completed PTT's Procurement Survey (Contract Management). The system will display your survey by default, with the date set to the past 3 month

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Survey Date	05/01/2024	to :	08/31/2024	ā	Survey Status :	All	
PO No.	Au				Title	All	
Procurement Department	All						
Pending List (3) Completed List (1)							
-	complete the survey by Aug 10, 2 esponse	024)					SURVEY
PO No.4120002092(Please of Survey Status : Walting for re	sponse complete the survey by Aug 31, 2						✓ SURVEY ✓ SURVEY

Show search details

Field	Description
Survey Date	Enter th period date
Survey Status	There are 3 survey statuses:
	1. walting for response
	2. Complete
	3. Survey time's up
PO No.	Enter PR number
Title	Enter Project Name
Procurement Department	Enter PO number
Q SEARCH	Select a procurement department
× CLEAR	Press the search button, the system will display information according to
	the conditions specified on the screen.

Vendor shall complete the survey showing on the pending list. After the vendor completes the survey, the system will display them on the completed list.

							,
Survey Date	06/01/2024	to: 08/31/2024	Ē	Survey Status :	All		•
PO No	.:All			Title :	All		
Procurement Department	:All						
						Q SEARCH	× CLEAR
Pending List (3) Completed List (1)	complete the survey by Aug 10,	2024)					SURVEY
PO No.3150027080(Please Survey Status : Waiting for	complete the survey by Aug 31, i response	2024)					SURVEY
		024)				_	SURVEY

Procurement Survey (Contract Management)

PTT's Procurement Survey (Contract Management)							
This Satisfaction Survey is aimed at exploring the opinions of Vendor on the procurement of PTT as a guideline for improving and developing the work more efficiently.							
PO/Contract Number : 3150027080							
Subject : งานจ้างปรับปรุงระบบท่อสำหรับหมุนเวียนน้ำมันผ่านหมือกรองรับ 3 และ 4 (โรงสูบรับน้ำมันใหม่) ณ สถานีเดิมน้ำมันอากาศยานเซียงใหม่ Submit							
General Information							
1. Register Country *	Select 🔻						
2. Type of business *	Select 🔻						
3. Number of contracts with PTT *	Select						
4. Type of business entity *	Select •						
5. Position *	Select 🔻						
Introduction / Contact							
Procurement Unit	แมนทจัดหาพิสดุ (ม.จค.พย.)						
Example of procurement satisfaction que	estionnaire screen with PTT						



If you have any more recommendations As seen in the picture, more feedback fields can be provided.

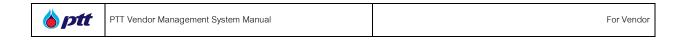
Suggestion		
		A
	Submit	
	Should you have any queries, please do not hesitate to contact	
	Tel. (+66)2-537-1555	
	Email : PTTVendor@pttplc.com	

Note: The language shown by vendors can be changed in the top right corner of the screen.

TH EN

The completed assessment form will appear on the Completed Items page with the statuses "Complete" and "Survey time's up," as shown in the picture.

					RETURN TO (PORT
TT's Procurement Survey (Contract Manage	ment)				
Q Search					
Survey Date	01/01/2023	to: 31/03/2024] Survey Status	All	
PO No.	All		Title :	Al[
Procurement Department	All				
					Q SEARCH X CLEAR
Pending List Completed List (1) PO No. : 3110011070 Survey Status : Suvey time's	up				~
PO No.: 4110005046 Survey Status : Complete					DETAILS Y
PO No.: 3110021003 Survey Status : Complete					C DETAILS V
PO No. : 3110020001 Survey Status : Complete					Details V



You can click the button, DetAils

to view a survey that has already been completed as shown in

the completed, as shown in the picture.

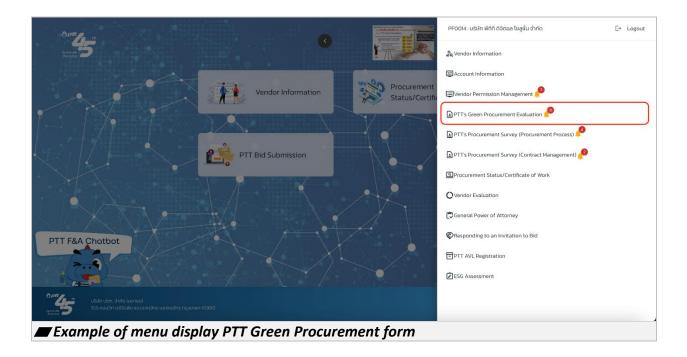
PTT's Procurement Survey (Contract Management)					
3 Basic Information					
PONo.: 4110005046					
Job Name : ชื่ อ Monitor 49 นิ้ว จำนวน 24 จอ พร้อมขาย์ดจอ 2 ชั้น จำนวน 12 ชุด					
General information of the questionnaire fillers					
1.Country where the merchant is registered	Thailand				
2.Type of business that operates	Product and service				
3 Number of contracts previously transacted with PPT (This work is not included.)	More than 20				
4 Type Agency	Company Limited				
5.Type Position	Employee				
Question			Level Of Satisfaction		
	5 (Very good)	4 (Good)	3 (OK)	2 (Poor)	1 (Very po
Contract Procedure Process					
11 Speed of the contract procedure	0	۲	0	0	0
1.2 Details of the contract are complete and cover the scope of work	0	۲	0		
	0	۲	0	0	0
13 Details of the contract are appropriate and fair					

Note: The language shown by vendors can be changed in the top right corner of the screen.



5. PTT's Green Procurement Evaluation

PTT Green Procurement form will display an icon notice, the number of assessments waiting to be reviewed by Vendor, as shown in the picture,



The display is shown pending list that waiting to be reviewed and evaluated by Vendor

rs Green Procurement Evaluation		
Q Search		^
Evaluation Date : 01/05/2023	to : 31/07/2023 🚺 Evaluation Sta	dus: [All •
PO/Contract No.:	т	itte :
Procurement Department :All	*	
		Q SEARCH X CLEAR
Pending List (IS) Completed List (91)		
PO/Contract No.: 3120000070 (Please complete the evaluation by Jun 30, 2023) Evaluation Status : Waiting for evaluation		EVALUATION
PO/Contract No.: 3120000069 (Please complete the evaluation by Jun 30, 2023) Evaluation Status : Waiting for evaluation		V EVALUATION
PO/Contract No. : 3110010886 (Please complete the evaluation by Jul 2, 2023) Evaluation Status : Waiting for evaluation		Z EVALUATION V
PO/Contract No: 4110005038 (Please complete the evaluation by Jul 2, 2023) Evaluation Status : Waiting for evaluation		V EVALUATION
-@-		



Show search details

Field	Description
Evaluation Date	Specify the start date for submitting the assessment.
	The system will default the assessment submission date for 3 months,
	including the current month.
То	Specify the end date to submit the assessment.
	The system will default the date of submission of the assessment form for
	3 months, including the current month.
Evaluation Status	There are 4 assessment statuses:
	• Wait for the vendor to answer the assessment.
	• The vendor has answered the assessment.
	End of assessment time
	 vendors do not have E-mail
PO/Contract No.	Enter PO number
Title	Enter Job title
Procurement Department	Select Procurement Department
Q SEARCH	Press the search button, the system will display information according to
	the conditions specified on the screen.
× CLEAR	Press the clear button, the system will reset the above information.

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PTT's Green Procurement Evaluation					
Search					
Evaluation Date :	01/05/2023	to: 31/07/2023		Evaluation Status :	
PO/Contract No.:	A			Title :A	
Procurement Department :	A		*		
					Q SEARCH X CLEAR
Pending List (15) Completed List (91)					
PO/Contract No. : 3120000070 (Plea Evaluation Status : Waiting for evalue		30, 2023)			✓ EVALUATION
PO/Contract No. : 3120000069 (Plea Evaluation Status : Waiting for evalue		30, 2023)			✓ EVALUATION
PO/Contract No. : 3110010886 (Pleas Evaluation Status : Walting for evalu		2023)			✓ EVALUATION
PO/Contract No. : 4110005038 (Pleas Evaluation Status : Waiting for evalu		, 2023)			✓ EVALUATION

Vendor can evaluate by clicks the button <a> EVALUATION. Then system will display the questionnaire. Here, vendor can fill up the questionnaire completely and attach any supporting documentation by button <a> Prover The second text of tex of text of text of text of

				PF0014 : บริษัท พีทีที คิจิคอล โซลูชั่น จำกัด	
PTT's Green Procure	ement				
PO/Contract No. : 3120	0000070	St	tus : รอบันทึกและคอบแบบป	ระเมิน	
PO Title : จัดจ้าง : ที่เป็นเ	มิตรกับสิ่งแวคล [้] อม (Green) ทคสอบ	J2 Gi	nd Total Greenhouse Gas	ses Reduction : 0.00 tCO2e	
(***Please proceed befo	ore first delivery date.)				
Olick to proceed	L.				
Sector 2 ≤ 2 ≤ 2 ≤ 2 ≤ 2 ≤ 2 ≤ 2 ≤ 2 ≤ 2 ≤ 2	งานจัดซื้อวัสดุอุปกรณ์สำนักงา	nu (Stationary)			
Electricity say	ving				
	Detail		Electricity amount reduci	ing during the contract cycle. (kWh)	
ปริ	มาณไฟฟ้าที่คาดว่าจะลดลงใน 1 ปี(H	(Kwh)		0	
			Gree	nhouse gases Reduction 0.00 tCO ₂ e	
Total Greenhous	e Gases Reduction	Greer	ouse gases Reduction	0.00 tCO2e	
				0100 10020	
Quotation					
	Quotation file *				
				Browse	
		Only .pdf, .xis, .xisx, .		Browse	
		File size less than 10		Browse	
				Browse	
		File size less than 10		Browse	
		File size less than 10			
		File size less than 10		Browse	nt

Note: The language shown can change in the top right corner of the screen

The completed questionnaire will appear on the Completed Items page as shown in the picture.

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DETAILS
D/Contract No : 3110009245
valuation Respondent : -
v
v
v
v
v
~

Q DETAILS

Vendor can click the button,

to review a completely questionnaire.

		PF0014 : บริษัท พีทีที ดิจิดอล ไชลูชั่น จำกัด 💷	จ้งเรื่องร [ั] องเรียน 1365 TH E
Procurement			
	PTT's Green Procurement		
	PO/Contract No. : 3120000070	Status : รอบันทึกและคอบแบบประเมิน	
	PO Title : จัดจ้าง : ที่เป็นมิตรกับสิ่งแวดล้อม (Green) ทดสอบ 2	Grand Total Greenhouse Gases Reduction : 0.00 $ \rm tCO_2e$	
	(***Please proceed before first delivery date.)		
	Click to proceed.		
	📀 🍂 งานจัดซื้อวัสดุอุปกรณ์สำนักงาน (Stationary)		
	Electricity saving		
	Detail	Electricity amount reducing during the contract cycle. (kWh)	
	ปริมาณไฟฟ้าที่คาคว่าจะลดลงไน 1 ปี(Kwh)	0	
		Greenhouse gases Reduction 0.00 tCO2e	
	O Electrical equipment switching (Watt reduced)		
	O Total Greenhouse Gases Reduction		
		0.00 tCO ₂ e	
	เอกสารใบเสนอรากา (กรุณาแนบเอกสารใบเสนอรากา)		
	File Name: Review - ວິເມລແຈ້ນຜູ້ຄ້າ ເຮັດກຳແບບສອບຄາມ .xlsx		
Example of a so	creen showing completely questionnaire		
	ereen enering completely queenerinant		

Note: The language shown can change in the top right corner of the screen



6. Procurement Status

Vendors may review the procurement status within the PTTVM system to validate the contract management process once they have completed their deliverables and submitted an invoice to PTTPLC.

Please click on the 'Procurement Status/Certificate of Work' box to access the system when the main menu boxes of the PTTVM web portal appear on the screen.



The page will display three tab options in this menu. To view further information, select the "History of Certificate of Work Requests" tab.

🍐 ptt	PTT Vendor Management System Manual	For Vendor	
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*	
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*	
	e

To view the contract details, click the dropdown 🔹 on the History of Certificate of Work Requests tab and fill out the required field and press the button

PO/Contract Number ()	O Issued Year		
PO/Contract Number	2021		~
Department			
Please Select		Q Search	🗙 Clear
Search details screen			

Field	Description
PO/Contract Number	Specify a PO number, contract number, or Letter of Intent beginning with
	31, 41, and 51.
Issued Year	Spicify the year of PO, Contract, or Letter of Intent was signed.
Department	Specify the procurement department, which can include one or more
	departments

The tab will expand to display a summary of PO/Contract information. Vendors can access additional details and view the current status by clicking the button associated with each PO/Contract.

|--|

°~4-			PF0014 : บริษัท พีทีที คิ	จิตอล ไซลูชั่น จำกัด สจังเรืองร้องเรียน 1365	THE
B	Vendor's name and address		~		
Q	History of Certificate of Work Requests		*		
	Contract Number 💿	● Issued Year			
41100 Depart			~		
	a Select		Q Search X Clear		
	PO/Contract Number : 4110004619	View Certificate of Work	Check Payment		
	จัดซื้อพร [ั] อมติดตั้งโครงv่ายและลูกง่าย Digital Trun จ.นครศรีธรรมราช และแนวท่อผลิตภัณฑ์ จ.ระยอง (เ		าซธรรมชาติ งนอบ		
	Signed PO/Contract Date : 22/09/2021	Legal Contract No. : ปดก.สนญ./1/64/6	5		
	Department : ส่วนจัดหาพัสดุ (จพ.จบญ.)	Status : Payment			
					2
Q	Request Certificate History		~		3
PO/Contract information details					

When the popup window appears on the screen, click the dropdown 💌 to access further details regarding each delivery note and invoice. The information will then present the five steps of the procurement process as follows:

- Contract Management
- Goods Receipt
- Invoice Verification
- Payment Approval
- Payment Details

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very Note/Invoice No.	Document Date	Status	
livery Note/Invoice No.		Please select status	
			Q Se
Delivery Note/Invoice No. : 07100001			
Document Date : 27/01/2022	Status : Payme	11	
6	0	a	6
Contract Management	Payment Details Invoice verification	Payment Approval	Payment Completed
-	·	,	
Payment Details			
Good Receipt Date	05/08/2022		
Payment Date	24/08/2022		
Payment Method	Bank Transfer : ธ.ยูโอบี, สากร		
	Bank Account No. : XXX-X-XX001-0		
	Transfer Date : 24/08/2022		
	Amount 17,636,584.00 Baht.		
	Contract / PO / Invoice No. :		
	 Contract No. 4110004619;PO 3210015115;071 		
	 Contract No. 4110004619;PO 3210015115;071 Contract No. 4110004619;PO 3210015115;071 		
	 Contract No. 4110004019;PO 3210015115;071 Contract No. 4110004619;PO 3210015115;071 		
	"Should you have queries, please do not hesitate to contact us Fã	A Service Center Tel. 0-2537-3700	
Fine / Penalty / Others	-		
Vendor Evaluation			
Overall Score	A (Excellent),		
	Comment/Suggestion		
	-		
SSHE Score	A (Excellent),		
	Comment/Suggestion		

Field	Description		
Document Date	Shows the date issued on delivery note/invoice document		
Status	Shows the status of invoice verification in the procurement process:		
	1. <u>Contract Management</u> = This status indicates that the vendor has signed the		
	PO/Contract and is currently in the working process.		
	2. <u>Goods Receipt</u> = This status signifies that the vendor has fulfilled their		
	deliverables and submitted an invoice to PTTPLC. The committee is conducting an		
	inspection.		
	3. <u>Invoice Verification</u> = This status indicates that the invoice is currently in the		
	process of verification.		
	4. <u>Payment Approval</u> = This status indicates that the financial staff is presently in		
	the process of approving the invoice payment.		
	5. <u>Payment Completed</u> = This status indicates that PTTPLC has already made the		
	payment.		



Field	Description
	The status icon shows the process in three colors representing different stages of completion: Green = Completed Yellow = In progress Grey = Incomplete
Vendor Evaluation	 Shows the results of vendor evaluation for each installment. Additionally, it might show the assessor's comments/feedback for improvement. Overall Score: A (Excellent), B (Good), C (Fair), D (Poor) SSHE Score: A (Excellent), B (Good), C (Fair), D (Poor)

Payment Methods

- 1) Payment method: Transfer
 - General Information

Good Receipt Date	05/08/2022
'ayment Date	24/08/2022
² ayment Method	Bank Transfer : 8. g[60, d1ns Bank Account No. : XXX-X-XX001-0 Transfer Date : 24/03/2022 Amount 17,836,584:00 Baht. Contract / PO / Invoice No. : • Contract / PO / Invoice No. : • Contract No. 4110004619;PO 3210015115;07100001 • Contract No. 4110004619;PO 3210015115;07100002 • Contract No. 4110004619;PO 3210015115;07100003 • Contract No. 4110004619;PO 3210015115;07100004

Vendors can access more information depending on the payment methods by clicking on the status icons: 'Invoice Verification' and 'Payment Approval'.

- Status : Invoice Verification
 - Invoice documents are verifying.
 - Incorrect or incomplete invoice documents have been returned to the procurement

department/the vendor for correction.



Waiting for additional documents from the procurement department/the vendor.

Document Dat	te : 18/01/2022	Status : Invo	pice verification	
Contract Manager	ment Payment Details	Invoice verification	Payment Approval	Payment Completed
02/02/2022				
Ø	Invoice documents are verifying.			17:59:00
Invoice Verific	ation details screen			

• Status : Payment Approval

-

- Payment approval is in progress.
- Payment is approved.

Document Date : 18/01/2022		Status : Finance		
Contract Menagement	Payment Details	Invoice verification	Payment Approval	Payment Completed
02/02/2022				
O P	ayment approval is in progress.			17:59:00
Payment Approval details screen				

2) Payment Method : Cheque

General Information

Good Receipt Date	22/06/2022
Payment Date	22/07/2022
Payment Method	Accepting cheque at the bank : ธ.ไทยพาณิชย์, อาคารชินกาวเวอร์ ก.จิกาวดี Cheque No. : 12875093 Cheque Date : 22/07/2022 Amount 6,032,000.00 Baht. Contract / PO / Invoice No. • Contract No. 4110004940;PO 3210014753;INHQ22040002 "Should you have queries, please do not hesitate to contact us F&A Service Center Tel. 0-2537-3700
Fine / Penalty / Others	-



Vendors can access more information depending on the payment methods by clicking on the

status icons: 'Invoice Verification', 'Payment Approval' and 'Patment Completed'.

• Status : Invoice Verification

-

_

- Invoice documents are verifying.
- Incorrect or incomplete invoice documents have been returned to the procurement

department/the vendor for correction.

Waiting for additional documents from the procurement department/the vendor.

Document Date : 18/01/2022		Status : Invoice verification		
Contract Management	Payment Details	Invoice verification	Payment Approval	Payment Completed
02/02/2022				
Invoice Verification deta	documents are verifying.			17:59:00

• Status : Payment Approval

- Payment approval is in progress.
- Payment is approved.
- Payment has been successfully completed

Document Date : 18/01/	2022	Status : Finance	1	
Contract Menagement	Payment Details	Invoice verification	Payment Approval	Payment Completed
02/02/2022				
Paymer	nt approval is in progress.			17:59:00
Payment Approval details screen				

- Status : Payment Completed
 - The cheque has been issued and is ready for pickup.
 - The cheque has been deposited into the bank account and is awaiting clearance.



The cheque has been fully cleared and payment has been made.

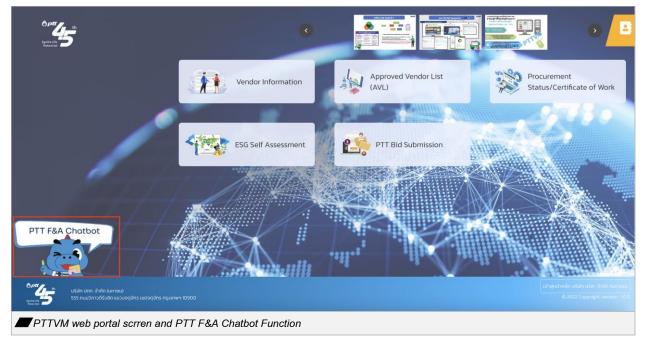
-

Document Date : 18/01	/2022	Status : Paym	nent		
Contract Menagement	Payment Details	Invoice verification	Payment Approval	Payment Completed	
02/02/2022 The ct	leque has been issued and is	ready for pickup.			
Completed Payment details screen					

7. PTT F&A Chatbot

Vendors can use PTT F&A Chatbot to check about the process of invoice verification and payment details, specifying information according to the conditions set by the F&A Chatbot.

The PTT F&A Chatbot Function appears in the lower left corner of the screen on the PTTVM web portal; click on it to access the function. See the manual at this link: <u>Manual F&A Chatbot</u> for more information.

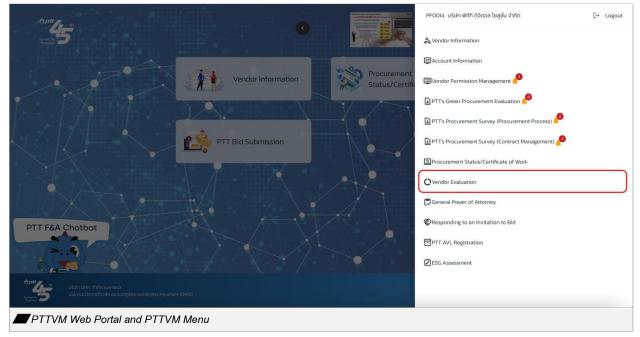


optt	• PTT F&A Chatbot	
	 สวัสดีครับ PTT F&A Godji จะมาช่วยทุกท่านในการให้ข่อมูลเปื้องดับด้านการจ่าย เงินบะครับ รับนี้ไห้ Godji ช่วยเรื่องไหนดีครับ มริษัทดุสัญญาของคุณคือ PTT ครับ มริษัทดุสัญญาของคุณคือ PTT ครับ มริษัทดุสัญญาของคุณคือ 	A
PTT F&A Chatbot		



8. Vendor Evaluation

Vendors can use the PTTVM system to review their performance and feedback. Go into PTTVM and choose the 'Vendor Evaluation' menu to get started.



In this menu, it displays vendors' general information and a search area. Vendors must fill out the required fields to search for their evaluation results.

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_		
Vendor's name and address		٢
○ PO/Contract Number 🖲	Issued Year	
เลงที่ PO/สัญญา/หนังสือสนอง	2022	~
Department		
Please Select		Q SEARCH × CLEAR
Please Select Results of Vendor Evaluation (Average)	Overall Score : B(Good)	Q SEARCH CLEAR SSHE Score : A(Excellent)
		SSHE Score :

The screen will display the overall evaluation of all project procurement and each procurement proect.

Vendors may click the button 🚩 to view more detailed evaluations for each installment of the project.

- Overall Score: A (Excellent), B (Good), C (Fair), D (Poor)
- SSHE Score: A (Excellent), B (Good), C (Fair), D (Poor)

ptt	PTT Vendor Management System Manual				For \
 PO/Con 411000461 Departmen Please Sel 	nt	O Issued Y	Year	Q SEARCH × CLEAR	×
Results of	Vendor Evaluation (Average)	A(Overall Score : Excellent)	SSHE Score : A(Excellent)	
	PO / Contract / Letter of Intent No. : 4110004619		A(Excellent)	A(Excellent)	•
	- ຈັດซื้อพร [้] อมคิดตั้งโครงง่ายและลูกง่าย Digital Trunked ແลະແนວກ່อผลิตภัณฑ์ ຈ.ระยอง (PR1110017183)	Radio Syste	m ประจำ โรงแยกก [้] าซธรรมส	ราติ งนอม จ.นครศรีธรรมรา	ช
	ແລະແບວກ່ອພສືຫກັณฑ์ ຈ.ຣະຍອง (PR1110017183)	Radio Syste	Overall Score	SSHE Score	8
Deliver	-	Radio Syste			8

A(Excellent)

A(Excellent)

Delivery Note / Invoice No. : 5000452765

Example of a task evaluation screen



9. Certificate of Work

It is a page for vendors to use to request a certificate of work. You can request a certificate of work from the menu. Procurement Status/Certificate of Work



	PF0014 : บริษัท พีทีที ดิจิตอล โซลูชั่น จำกัเ	ล แจ้งเรื่องร้องเรียน 1365 TH EN
Vendor's name and address	*	
Q History of Certificate of Work Requests	*	
Q Request Certificate History	~	
		2
Example of the Contract Status / Request Certificate of Work menu screen		•



9.1 Request for Certificate of Work

Check the contract status/request certificate of work screen when you first access it. A list of all the contracts with the suppliers will be shown by the system. The list of contracts must already have been paid in order to seek a certificate of work and a button will appear.

			PF0014 : บริษัท พีทีที คิ	จิตอล โซลูชั่น จำทัด 🛛 แจ้งเรื่องร้องเรียน 1365	_
	Vendor's name and address		*		
Q	History of Certificate of Work Requests		^		
	Contract Number 💿	Issued Year			
411000			v		
Departs Please	ment) Select		Q Search × Clear		
	PO/Contract Number : 4110004948	Request Certificate of Work	Q Check Payment		
	งานจัดซื้อ License SAP Extended Enterprise Co	ontrol Management			
	Signed PO/Contract Date : 29/04/2022	Legal Contract No. : -			
	Department : สวนจัดหาพัสด (จพ.จบญ.)	Status : Payment			
Example of a certificate of work	button screen				

Certificate of Work × Close PO/Contract Number : 4110004948 @ Request Certificate of Work Image: Super Po/Contract Date : 29/04/2022 @ Req. No. : - Image: Signed PO/Contract Date : 29/04/2022 @ Req. No. : - Image: Signed PO/Contract Date : 29/04/2022 @ Req. No. : - Image: Signed PO/Contract Date : 29/04/2022 Image: Signed PO/Contract Date : - Vendors who request certificate of work must comply with the following criteria 1. Work must be hand overed correctly and completely in accordance with terms and conditions stated in the work	
PO/Contract Number : 4110004948 @ Request Certificate of Work autinitia License SAP Extended Enterprise Control Management @ Req. No. : - Signed PO/Contract Date : 29/04/2022 @ Req. No. : - Department : douSnerWiding (ver.ourg.) Image: Signed PO/Contract Date : - Vendors who request certificate of work must comply with the following criteria 1. Work must be hand overed correctly and completely in accordance with terms and conditions stated in the work	
PO/Contract Number : 4110004948 @ Request Certificate of Work autinitia License SAP Extended Enterprise Control Management @ Req. No. : - Signed PO/Contract Date : 29/04/2022 @ Req. No. : - Department : douSnerWiding (ver.ourg.) Image: Signed PO/Contract Date : - Vendors who request certificate of work must comply with the following criteria 1. Work must be hand overed correctly and completely in accordance with terms and conditions stated in the work	
PO/Contract Number : 4110004948 Request Certificate of Work utilities utilities Signed PO/Contract Date : 29/04/2022 Req. No. : - Department : dougner/ware (ww.sung.) Signed PO/Contract Date : - Vendors who request certificate of work must completely in accordance with terms and conditions stated in the work	
Image: Start Star	
Image: State in the state	
ש Department : מֹטעאָאָאויאאָפָא (ישע פֿערע) ווא Signed PO/Contract Date : - Vendors who request certificate of work must comply with the following criteria 1. Work must be hand overed correctly and completely in accordance with terms and conditions stated in the work	
Department : ส่วนจัดหาพัสลุ (ow. συημ.) Signed PO/Contract Date : - Vendors who request certificate of work must comply with the following criteria 1. Work must be hand overed correctly and completely in accordance with terms and conditions stated in the work	
Department : ส่วนจัดหาพัสตุ (ew.sung.) Image: Signed PO/Contract Date : - Vendors who request certificate of work must comply with the following criteria 1. Work must be hand overed correctly and completely in accordance with terms and conditions stated in the work	
Vendors who request certificate of work must comply with the following criteria 1. Work must be hand overed correctly and completely in accordance with terms and conditions stated in the work	
1. Work must be hand overed correctly and completely in accordance with terms and conditions stated in the work	
contract, and acceptance committee has already accepted the work.	
Handover of work in No.1 must not be delayed or vendor must not be fined due to its incompetence to follow contractual terms and conditions.	
contractual terms and conductors. 3. Vendor must submit its request to obtain certificate of work within 3 year after the acceptance committee has	
accepted the work.	
4. Certificate of work is issued by PTT Procurement Units and the issuance is traceable.	
5. The Evaluation score is not lower than D. (SSHE score is calculated in evaluation score. (if any))	
Remark : This criteria is an initial screening process to issue certificate of work by PTT	
PTI Public Company Limited	
Example of a certificate of entry request screen	



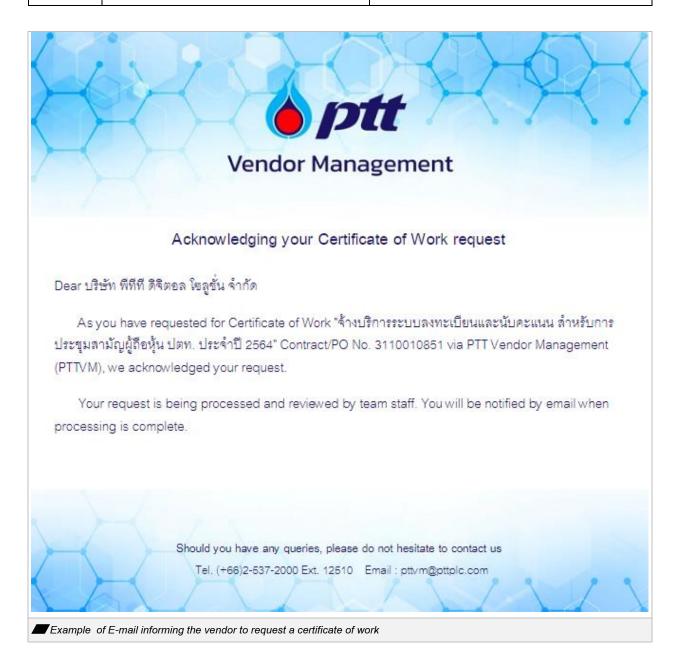
When you press the button, Request Certificate of Work a pop-up screen will appear to confirm the request for

the button, a certificate of work.

Certificate of Work * Close
PO/Contract Number : 4110004948
Confirmation of request
Please confirm the request for a work certificate.
Signed PO/Contract Date PO/Contract Number : 4110004948
Confirmation of request
Vendors who request certainties of work must comply with the contemportance
1. Work must be hand overed correctly and completely in accordance with terms and conditions stated in the work
contract, and acceptance committee has already accepted the work.
Handover of work in No.1 must not be delayed or vendor must not be fined due to its incompetence to follow contractual terms and conditions.
 Vendor must submit its request to obtain certificate of work within 3 year after the acceptance committee has accepted the work.
accepted are work. 4. Certificate of work is issued by PTT Procurement Units and the issuance is traceable.
5. The Evaluation score is not lower than D. (SSHE score is calculated in evaluation score. (if any))
Remark : This criteria is an initial screening process to issue certificate of work by PTT
Example of a popup screen confirming the request for a certificate of work

Once the vendor confirms the application for the certificate of work. The system will send an e-mail to inform the vendor of the request for a certificate of work to verify and consider issuing a certificate of work to the vendor. An example is as shown in the picture.

🍐 ptt



<u>Remark:</u> If the status of the contract has already been paid. However, the system only displays a checkmark instead of the button to seek a certificate of work, and when this button is hit, a popup notice stating that the applicant does not satisfy the requirements for asking for a certificate of work will appear.

Image: PTT Vendor Management System Manual For Vendor	dor
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			PF0014 : บริษัท พีที	ที คิจิตอล โซลูชั่น จำกัด 🛛 แจ้งเรื่องร้องเรียน 1365 🛛 тн 🛛 E
`	Vendor's name and address		Ť	
	Q History of Certificate of Work Requests		^	
	PO/Contract Number	Issued Year		
	4110004956			
	Department			
	Please Select		Q Search × Clear	
	PO/Contract Number : 411000495		Q Check Payment	
	เช่าใช้กอมพิวเตอร์ Notebook ระยะเวลา 36 เดือน	จำนวน 526 เครื่อง		
	Signed PO/Contract Date : 29/04/2022	Legal Contract No. : -		
	Department : สวนจัดหาพัสด (จพ.จบญ.)	Status : Managing Contract		
	Q Request Certificate History		~	
				- 2
[™] ← PTT Public Company Limited				เข้าส่หน้าหลัก บริษัท ปตก. จำกัด (มหาชะ
Example of a contract stat	tus display			

°″⊈: ≝5	Vendor's name and address	PFC	1014 : บริษัท พีทีที ดิจิตอล 💙	โซลูชั่น จำกัด แจ้งเรื่องร้องเรียน 1385 TH EN
	Q History of Certificate of Work Requests		^	
	PO/Contract Number			
	4110004956		×	
	Department	_		
	Please 8 Does not meet the criteria	X	h X Clear	
	Pt View the certificate of work criteria at https://pro	curement.pttplc.com/th/page/index/1011	yment 🔹	
	Signed PO/Contract Date : 29/04/2022	Legal Contract No. : -		
	Department : ส่วนจัดหาพัสดุ (จพ.จบญ.)	Status : Managing Contract		
Example of a popup scree	n showing why the Request Certificat	e of Work button is not displ	ayed	

9.2 Tracking the status of the certificate of work request

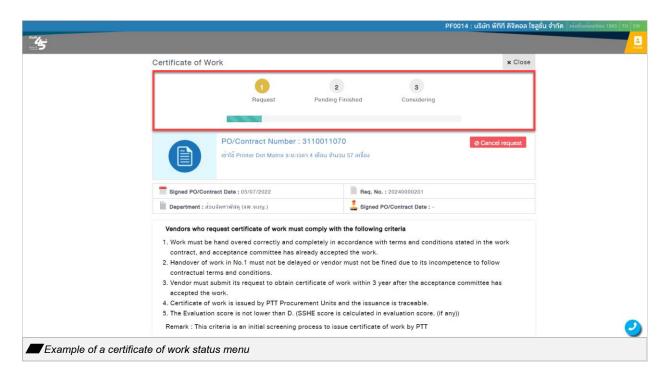
After submitting a certificate of work request, the vendor can track the status of the request list as shown in the picture.

		PF0014 : บริษัท พีทีที ดิจิตอล โชลูชั่น จำกัด แจ้งเรื่องร้องเรี	ยน 1365 1
<u>.</u>			
	Vendor's name and address	*	
	A History of Certificate of Work Requests	*	
	Q Request Certificate History	*	

This page that opens when you access the Certificate of Work History All of the vendor's contracts for which a certificate of work has been sought will be listed by the system. By tapping the button, Certificate of Work contractors can examine the status of their certificate of work.

		PF0014 : บริษัท พีทีที ดิจิตอล โชลู
5		
Vendor's name and	address	*
•		
Q History of Certificat	e of Work Requests	*
O PO/Contract Number	● Issued	l Year
4110004944		~
Department		
Please Select		Q Search × Clear
PO/Contract Number	er: 4110004944	⊡ View Certificate of Work Q Check Payment
เช่าใช้ Computer No	otebook ระยะเวลา 1 ปี จำนวน 161 เครื่อง สำหรับโค	รงการณ์ Restart Thailand
Signed PO/Contract	Date : 23/03/2022 Legal Co	ntract No. : -
Department : ส่วนจัด	หาเชิงพาณิชย์ (จณ.จบญ.) Status : !	ayment

PTT Vendor Management System Manual	For Vendor
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Following are the steps:

Step 1 Status: Submit application denotes that the vendor has successfully used the system to submit an

application for a certificate of work.

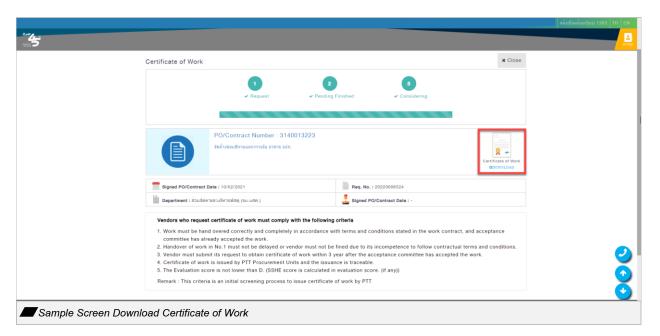
Step 2 Status: Under consideration denotes that PTT is examining the data and taking the creation of books into consideration.

Step 3 Status: When PTT considers granting a certificate of work, it has reached step 3. Download the system's certificate of work file or Think about not issuing a certificate of work, and let the vendor know reasons.

9.3 Download Certificate of Work

The vendor can download the book file after receiving an email confirming the acceptance of the issue of the certificate of work. The work can be assured to be exactly as it is in the picture.





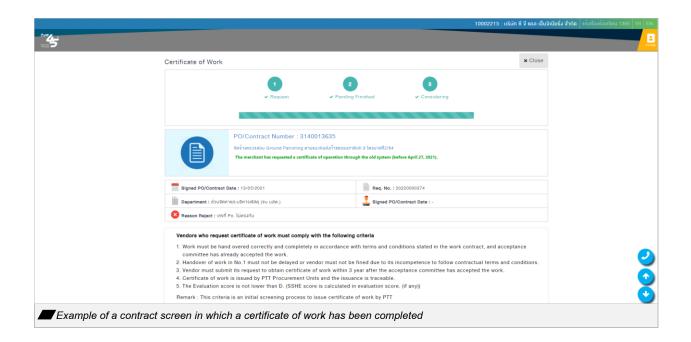


button, a pop-up screen will appear to allow you to download the certificate of work.

ประเภท [หลดไฟส์ — https://ptt-pcrp-p01.pttplc.com/PTTVMReportUAT/Report/pdf_file/11019 Documents Downloads\Documents\11019.pdf	DF PDF 153.34 KB	
Example of Popup Download Crede	ดาวนโหลดภายหลัง เริ่มดาวนโหลด ยกเล็ก		

<u>Remark:</u> The system will instead display the message "The vendor has requested a certificate of work through the old system (before April 27, 2021)" if the vendor attempts to request a certificate of work through the PTTVM system but PTT has already prepared a paper certificate of work and delivered the original to the vendor. as described in the picture.

🍐 ptt	PTT Vendor Management System Manual	For Vendor
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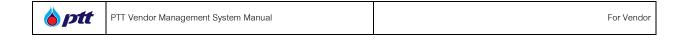


9.4 Cancellation of the application for issuance of a certificate of work

Once the button is pressed and the certificate of work Once the button is pressed and the certificate of work is confirmed, the system will display a button Ocancel request so that the vendor can cancel the request for the issuance of the certificate of work.

9.4.1 In case of being in step 1 Status: Submit application

Certificate of Work			× Close
0	2	3	
Reques	Pending Finished	Considering	
	umber : 3110011070 เหห ระยะเวลา 4 เคือน จำนวน 57 เครื่อง	[⊘ Cancel request
Signed PO/Contract Date : 05/07/2022	Req. No	o. :20240000201	
Department : ส่วนจัดหาพัสดุ (จพ.จบญ.)	L Signed	PO/Contract Date : -	
Vendors who request certificate of v 1. Work must be hand overed correc contract, and acceptance commit 2. Handover of work in No.1 must no contractual terms and conditions. 3. Vendor must submit its request to accepted the work.	ly and completely in accordance w ee has already accepted the work. t be delayed or vendor must not be obtain certificate of work within 3 y	ith terms and conditions stated	to follow



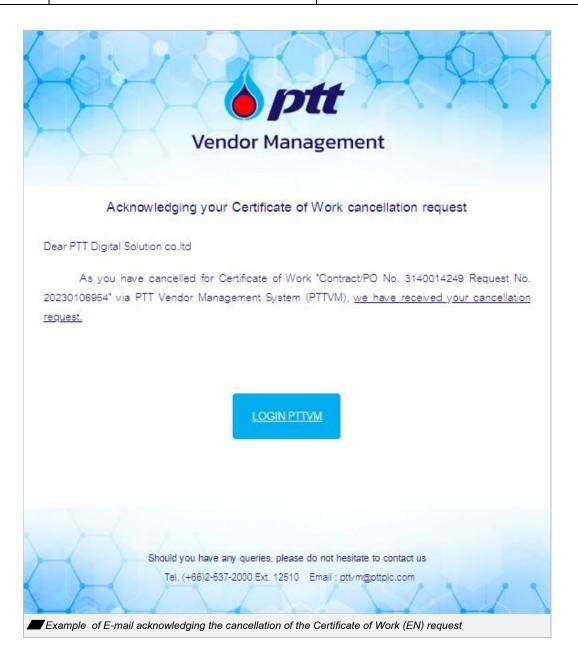
When the button is Ocancel request, a pop-up screen will appear confirming the cancellation of pressed

the certificate of work.

Certificate of Wor	k			x Close	
		2	3		
	Request	Pending Finished	Considering		
	-		_		
	Cancel request		×	Ø Cancel request	
	Work : 31100110	Request for Cancellation of C	Certificate of		
U	Work . STroot to				
Signed PO/Contrac	ct Date :	Co	onfirm Cancel		
Department : ส่วนจั	ัดหาพัสคุ (จพ.จบญ.)	L Signed	PO/Contract Date : -		
Vendors who requ	uest certificate of work m	ust comply with the followin	g criteria		
		completely in accordance w already accepted the work.	ith terms and conditions stat	ed in the work	
2. Handover of wo	rk in No.1 must not be de		fined due to its incompetenc	e to follow	
	ns and conditions. Iomit its request to obtain	certificate of work within 3	year after the acceptance cor	nmittee has	
accepted the wo	e de la companya de l				

Upon confirming, the system will automatically cancel the issuance of the certificate of work and send an email acknowledging the cancellation request to the vendor





9.4.2 In case of Stage 2 Status: Pending

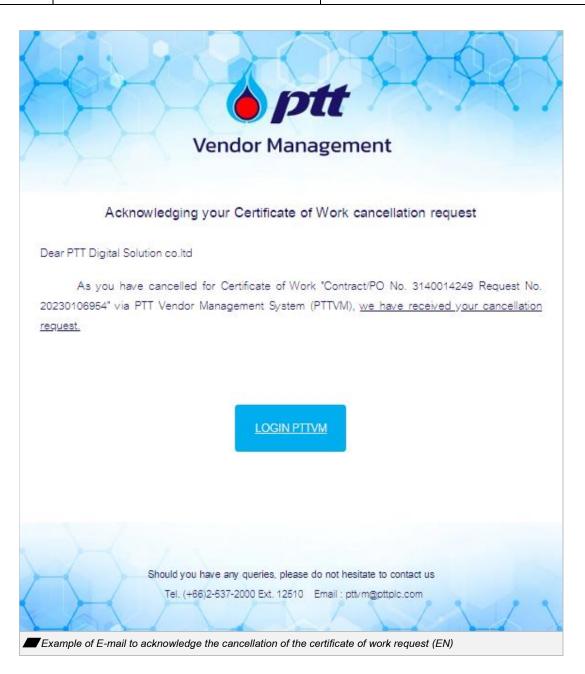
174 		PF001	14 : บริษัท พีทีที ดิจิตอล โชลูชั่น จำกัด 🔤 จึงเรื่องร้องเรียบ 1385
Certificate of Wo	prk		× Close
	1 2 ✓ Request Pending F	3 Considering	
	PO/Contract Number : 311001107 เข้าใช้ Printer Dot Matrix ระยะเวลา 4 เดือน จำนว		© Cancel request
Signed PO/Contr	act Date : 05/07/2022	Req. No. : 20240000201	
Department : abu	เจ้คหาพิสคุ (จพ.จบญ.)	Signed PO/Contract Date : -	
1. Work must be contract, and i 2. Handover of w contractual te 3. Vendor must s accepted the v 4. Certificate of w 5. The Evaluation	uest certificate of work must comply with hand overed correctly and completely in a acceptance committee has already accepte ork in No.1 must not be delayed or vendor ms and conditions. ubmit its request to obtain certificate of we vork. vork is issued by PTT Procurement Units a score is not lower than D. (SSHE score is iteria is an initial screening process to issue	ccordance with terms and conditions ste ad the work. must not be fined due to its incompeter ork within 3 year after the acceptance co nd the issuance is traceable. calculated in evaluation score. (if any))	nce to follow ommittee has
Example of a screen showing the but			

When you press the button *O* Cancel request, a pop-up screen will appear stating the reason for canceling the request and confirming the cancellation of the certificate of work request.

Certificate of Work x Close	
v Request Pending Finished Considering	
- request county rimates series and the	
Confirm cancelltion request	
PO/d Ø Cancel request	
restar please give a reason*	
· · · · · · · · · · · · · · · · · · ·	
Signed PO/Contract Date	
Department : ส่วนจัดหาพัสท authority. Please provide a reason fot canceling this	
request. Vendors who request ce	
1. Work must be hand ov Confirm Cancel itions stated in the work	
2. Handover of work in Num must not be delayed or vendor must not be timed due to its in	
 Handover of work in No Hust not be delayed of vehicle must not be fined due to its incompetence to follow contractual terms and conditions. 	
3. Vendor must submit its request to obtain certificate of work within 3 year after the acceptance committee has	
accepted the work. 4. Certificate of work is issued by PTT Procurement Units and the issuance is traceable.	
5. The Evaluation score is not lower than D. (SSHE score is calculated in evaluation score. (if any))	

The system will automatically require confirmation before canceling the certificate of work's issue and notifying the vendor via email.







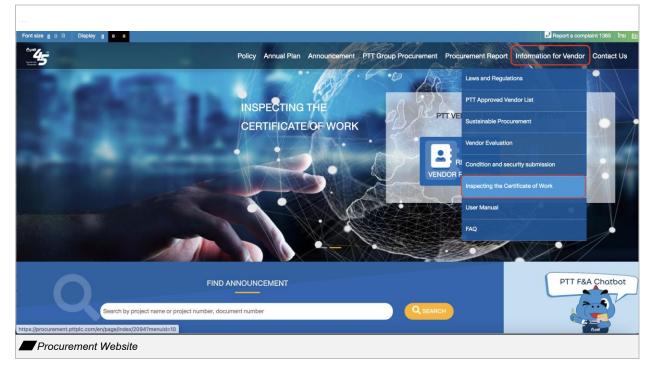
10. Inspecting the Certificate of Work.

10.1 Channel for inspecting the Certificate of Work

Vendors or other parties may utilize this function to inspect the electronic Certificate of Work issued by PTTVM system to ensure its authenticity. There are three ways as follows:

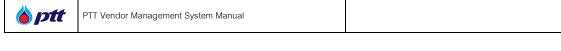
1) Menu 'Inspecting the Certificate of Work'

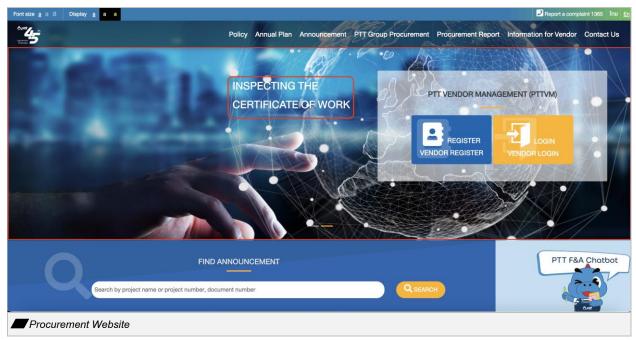
Launch to the procurement website URL: <u>https://procurement.pttplc.com/en/home/index</u>, click on the tab 'Information for Vendor' and select the menu 'Inspecting the Certificate of Work'



2) Banner 'Inspecting the Certificate of Work'

Launch to the procurement website URL: <u>https://procurement.pttplc.com/en/home/index</u>, and click on the phrase 'Inspecting the Certificate of Work' in the banner.





3) Icon 'Inspecting the Certificate of Work'

Launch to the procurement website URL: https://procurement.pttplc.com/en/home/index , scroll down to the bottom of the page and click on the icon 'Inspecting the Certificate of Work'.

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°°″′′		ผู่ประกอบการกับกระทรวงการคลังตาม พ.ร.บ. Policy	สำหรับงานจัดหาด้วยวิธีประมูลและ Annual Plan Announcement PTT Group I	ก่อจัดจำหน่ายก๊าซธรรมชาติ ปตก. Procurement Procurement Report Information f	or Vendor Contact Us
1911 H 10 5					
		GTM AEML Natural Gas Transmission Approved Equipment And Material List	VDO การจัดชื้อจัดจ้าง อธิบายถึงขั้นตอนการจัดซื้อจัดจ้าง สำหรับบริษัท ปตท. จำกิด (มหาชน)	ข้อคาลงคุณธรรม ข้อคาลงคุณธรรม ข้อคาลงคุณธรรม (integrity Pact: IP) เป็นข้อคาลงที่ เป็นลายลักษณ์อักษรร่วมกัน 3 น้ำย	
		FAQ คำทานที่พบบ่อย เที่ยวกับการจัดซื้อจัดจ้าง	PTT Vendor Management System Manual PTT VM manual	Inspecting the Certificate of Work Certificate of Work issued by PTT to the vendors.	
Procure	ement We	ebsite			

10.2 Inspecting the Certificate of Work Process

To inspect the certificate of work, you must fill in the required information as follows:

- 1) Certificate of Work Information
 - Certificate Document No.

For Vendor



- Vendor Name
- 2) Your Information
 - Company Name
 - First and Last Name
 - Phone No.
 - Email

			Report a complaint 13
nformation for Vendor / Inspecting	the Certificate of Work Policy Ar	nual Plan Announcement PTT Group Procurement Procureme	nt Report Information for Vendor Con
	Inspecting the Certificate of Work		
	Fill in Information	Information	
	1.Certificate of Work Information	For example, specify the certificate number.	
	Certificate number*	Septt States States	
	For example, specify the certificate number. 2XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Foreine services	
	Vendor name*	Note : This system is used to verify work certificates.	
	Vendor name	issued via PTTVM system only	
	2. Your Information		
	Company name*		
	Company name		
	First name - Last name*		
	First name – Last name		
	Phone number*		
	Phone number		
	Email*		
	Email		
	"The system will send a password to the email address you specified. Please enter a valid em	ai	
	address before verifying.		
	CLEAR CONFIRM		

After pressing the button confirm, you will receive the passcode via email. You must enter the

passcode/password in a pop-up screen and press the button ^{Contime} before it expires.

b ptt	PTT Vendor Management System Manual	For Vendor
	Please enter the password that the Note • Password will be sent via ema check your spam.	system sent via email.
	Please don't turn off the scree If the screen turns off, you mu password each time.	
	Time out : 02:	20
a popup so	reen	Clear Confirm

The details of the Certificate of Work will be displayed on the screen, allowing you to verify or compare this information with the details in your Certificate of Work document

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°″45	V V	Policy Annual Plan Announcement PTT Group Procurement Procurement Report Inform	ation for Vendor Contact Us	
Home / Inspecting the (Certificate of Work Results			
	Inspecting the Certificate of	of Work Results		
	Certificate number	: 20230004571		
	For vendor	: บริษัท ซีเน็ท เอเชีย จำกัด		
	PONo/Contract/Confirmation Letter	: 4110004802		
	Title name	: งานจ้างบำรุงรักษาระบบวิทยุ Single Side Band (HF/SSB) และระบบวิทยุช่วยการเดินอากาศ (Air Nav igation Radio Aids) บน		
		แท่น PRP ปี 2565		
	Date of issuance of work certificate	: 29 มีนาคม 2566		
	Responsible agency	: ส่วนจัดหาเชิงพาณิชย์ (จณ.จบญ.) 🜉		
	Note: The information shows in proling	inary information only. In case you need more information A letter of inquiry can be made to the responsible agency		
	as stated above.	inary information only. In case you need more information A letter of inquiry can be made to the responsible agency		
	Contact Us : https://procurement.pttp	blc.com/th/page/index/1025		